HOW TO DO A SCHOOL PURCHASE ORDER

Step 1:
Ensure you have all our financial details to pass on to your finance team (see opposite)

Step 2:
Write down the name and price of all the packages you would like to order

Step 3:
Email thecre8tiveresources@gmail.com your order list and official purchase order number

Step 4:
Cre8tive Resources will generate a school invoice for you and send this to the finance office for payment.

Step 5:
Once payment has been scheduled / arranged the resources will be sent out to you!

PAYMENT METHODS

VAT = 20%

Email: Thecre8tiveresources@gmail.com
Phone: +44 7591 810146

PAYMENT METHODS ACCEPTED:

- School purchase orders (over £50)
- Debit, credit or Paypal payments (Visit our website!)
- Cheques (made payable to Cre8tive Resources)
- BACS Payments

Enquiries welcome - Just give us a call to discuss your needs

CRE8TIVE RESOURCES CIC

Financial Information

Name of Supplier: Cre8tive Resources CIC
Company No: 12562339
Vat No: 371769855
Payment Address: 69a Beaconsfield Road, Banret, London, N11 3AA
Point of Contact: Brett Kingsnorth
Email: thecre8tiveResources@gmail.com
Phone No: 07591 810146

BACS Details
Bank Name: Starling Business Account
Account Name: Cre8tive Resources CIC
Bank Address: Starling Bank Operations Team, PO Box 74325, London, EC2P 2QU
Bank Sort Code: 60-83-71
Account No: 46292847
Bacs Remittance email: thecre8tiveresources@gmail.com

Cre8tive Resources CIC Directors:
Michael Gillman & Brett Kingsnorth

www.Cre8tiveresources.com